Georgia Institute of Technology

INVENTORY Property Surplus Report (Items with a GT inventory sticker, typically $3,000 purchases and above)

From:_____ **Laboratory Name**: _____ **Phone**:_____
Coordinator's Name

To: Vivian Victor, 404-894-2683; Vivian.victor@psych.gatech.edu

Date: _____

GENERAL PROPERTY INFORMATION --- Please fill out completely				***LOCATION***		***CONDITION***
QUANTITY	DESCRIPTION	GT STICKER NUMBER	SERIAL NUMBER	BLDG. NAME	ROOM NO.	**(G)**OOD, (**F)**AIR, OR **(P)**OOR

Georgia Institute of Technology

INVENTORY Property Surplus Report (Items with a GT inventory sticker, typically $2,999 purchases and above)

From:_____ **Laboratory Name**: _____ **Phone**:_____
Coordinator's Name

To: Vivian Victor, 404-894-2683; Vivian.victor@psych.gatech.edu

Date: _____

GENERAL PROPERTY INFORMATION --- Please fill out completely				***LOCATION***		***CONDITION***
QUANTITY	DESCRIPTION	GT STICKER NUMBER	SERIAL NUMBER	BLDG. NAME	ROOM NO.	**(G)**OOD, (**F)**AIR, OR **(P)**OOR

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